

GMPS BOARD OF DIRECTORS INFORMATION SHEET

Our mission: As members of the GMPS parent-volunteer Board, we commit to promoting, supporting, and guiding the school community in a positive manner.

Open positions

Full Board meets once per month, typically the first Tuesday of the month at 7:30 p.m. in the preschool parlor.

- **Spring Fling Benefit Co-Chair:** Two-year commitment. Assist the Chair in planning our annual benefit. Assumes the Benefit Chair position in year two.
- **Benefit Donations Chair:** Lead a team of volunteers to secure donations for our annual benefit
- **Community Relations:** Send out press releases to local publications promoting the preschool.
- **Newsletter:** Compile articles and information from Director and other Board Members for publication in our monthly newsletter
- **Secretary:** Maintain minutes at monthly Board meetings

Applications are due by **Thursday, March 1, 2012**. You may submit the enclosed application or an online application through our website, **www.glenviewmethodistpreschool.com**. Interested applicants are encouraged (but not required) to attend our **Question & Answer on Tuesday, February 28, 2011 at 9:30 AM** at the preschool.

Board member responsibilities:

- Attend monthly meetings
- Attend all preschool and Board-sponsored functions (see below)
- Positively promote GMPS throughout the community
- Fulfill those responsibilities laid out in individual position description
- Assist where needed at the annual GMPS Spring Fling Benefit

Annual Board-sponsored events that Board members are expected to attend:

- Parent Orientation
- Curriculum Night
- Teacher/Board dinner
- Annual Spring Benefit
- End of year concert and art show

Board member perks:

- Priority registration for enrollment
- Priority registration for extended day offerings (Lunch Bunch, Monday Madness)
- Priority registration for Mini-camp

If you are interested in applying for a Board position, please email Sally Claffey, GMPS Board President, at theclaffey@comcast.net. Also, feel free to call with any questions at 847.657.7604.